



Lakes Estates (I and II) of Sarasota Homeowners Association

*A Corporation Not-for-Profit*

December 17, 2019

Board of Directors Meeting Minutes

**CALL TO ORDER:** The meeting was called to order By Kelly Bruno at 8:02pm.

**PROOF OF NOTICE:** Notice was posted in accordance with the association documents and Florida Statute 720.

**QUORUM:** A quorum was present with the following Board members in attendance; President, Kelly Bruno; Vice President, Pam Anshutz; and Directors Rick Penney, and Ed Girard. Also present was Nicole Banks of Sunstate Management.

**MINUTES: MOTION** made by Rick, seconded by Ed to approve the November 19<sup>th</sup>, 2019 meeting minutes as presented. Motion passed unanimously.

**PRESIDENTS REPORT:**

- The south perimeter fence is approved and pending installation. The cost was shared with Lakes Maintenance.
- The rec center pool area fencing, and gates are approved and pending installation.

**TREASURERS REPORT:** The board reviewed the November 30, 2019 Financial Statements.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

- **1878 Cottonwood Trail** – The circular driveway was reviewed. **MOTION** made by Kelly, seconded by Pam to approve with the following contingency, a revised drawing reflecting a circular driveway. MOTION passed unanimously. Kelly will follow up with the owner.
- There is landscaping rock installed at Cottonwood that was not approved. Rick will send Nicole specifics.
- **Power washing reminder for roofs and driveways was included in the 1<sup>st</sup> notice of the annual meeting.**
- **The oil pan and flat tire on Cottonwood Trail. This compliance issue is with the attorney. Nicole will request an update.**
- **The mailbox lights were checked. Caleb has replaced the mailbox lights on the list. This will be re-checked.**
- **The pond erosion was discussed. Options will be researched.**
- **4326 Oak View Drive - Overgrown shrubs, covering the home.**

**ADJOURNMENT: MOTION** made by Kelly, seconded by Rick to adjourn the meeting at 8:45pm.

**NEXT MEETING:** Tuesday, January 28<sup>th</sup>, 2020 at 8:00 PM

Respectively submitted by – Nicole Banks CAM Sunstate Management